**BURY COLLEGE GUIDANCE INFORMATION**

1. **Are you holding an offer, but do not have the entry requirements for the course?**

**Vocational Courses**

All of our vocational courses offer multiple levels within the curriculum area.  If you still wish to stay in the same area, there is no need to do anything other than submit your enrolment details.

**Step One**: using the link that was e-mailed to you over the summer and upload your results.

**Step Two:** once you have submitted this, the course tutor will telephone (usually within 2 hours of you uploading or your appointment time) to discuss your course options.

However, if you have now decided on a different course area, please telephone the Course Query Team on 0161 280 8300 who will be able to arrange an appointment with the new curriculum team. Please note this may not be until after 29th August.

**A Levels**

If you do not have the entry requirements to study A-Levels, there are many vocational paths that can be accessed to ensure you are on the right path to your career choice.  Please telephone the Course Query Team on 0161 280 8300 to discuss your options and apply for a vocational course.

1. **Are you unable to complete the online enrolment form?**

If you have access to an electronic device but need some assistance completing your details, please telephone the Online Help Team on 0161 280 8202. This team are also able to take your details over the phone if you can’t access a device.

We also have face-to-face appointments, please telephone the Admissions Team on 0161 280 8200 who will cancel your online appointment and arrange an onsite appointment.

1. **Have you not yet applied?**

It is not too late - you can do this online at Bury College ‘Apply Now”. The link is [https://burycollege.ac.uk/apply-now/apply-online/](https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fburycollege.ac.uk%2fapply-now%2fapply-online%2f&c=E,1,lyxVvzth8mQTzpAZzECTErCOc7JMVjXABy0o1J31Ev9xRerHWFMzly4aIRak0-Q2VgC51mhtusWBSN8ZdWAjGnZ4I44rYrgNx83tCay-eOlA3mU,&typo=1) or alternatively telephone Admissions on 0161 280 8200 who will be able to assist you.

1. **Have you applied but you are not holding an offer?**

Telephone the Admissions Team on 0161 280 8200 to discuss your application.

1. **Have you not received your enrolment time and date?**

First, check you have completed Step One of your enrolment in our Student Portal. If Step One is not completed, you should do this as soon as possible, then complete Step Two. The Admissions Team will then arrange an appointment for you.

If you have completed Step One, your appointment time will have been emailed to students and parents, however if you have not received yours, please telephone the Admissions Team on 0161 280 8200.

1. **Have you decided Bury College is not for you?**

If you are having doubts and want to discuss your place or wish to withdraw, please telephone the Admission Team on 0161 280 8200.